



FERGUSON-FLORISSANT SCHOOL DISTRICT

Berkeley Elementary School (3-5)
8300 Frost Avenue
Berkeley, MO 63134-1453

Phone: (314) 524-3883
Fax: (314) 524-3885
www.fergflor.org

July 31, 2024

Greetings Berkeley Elementary School Families!

Welcome to a new school year. It is a pleasure to serve as the principal of Berkeley Elementary School. I am a proud graduate of Berkeley High School, and I have served students and families in our district as a curriculum coordinator and principal since 2008. I am starting my 28th year in education and I am more than honored to work with our children.

Our Berkeley staff is committed to supporting our students with meeting their learning goals. We are looking forward to not only cultivating positive relationships with our students, but we seek to build a strong partnership with our families as well. Many of our students are not performing on grade level and it will take the help of everyone to support students at school and home to ensure our scholars can achieve at their highest learning potential. I am asking parents to first make sure your child is at school every day and on time. School starts at 8:50 a.m. daily; however, students may enter the building as early as 8:35 a.m. to eat breakfast from the cafe.

When students are at school regularly it allows them to meet the learning goals that are established and teachers have an opportunity to address deficiencies while tailoring their instruction to meet the needs of each student. The bottom line is that our students must be at school at least 90% of the time in order for them to make the progress that is needed. In building our partnership with families teachers will be communicating with parents regularly through the use of Class Dojo, phone calls, and emails. We ask that

parents update their contact information within our new system. If you need support with Infinite Campus, you may contact our attendance secretary Christina Jackson at 314-524-3883.

One of our top priorities this school year is to make sure each student can achieve at least one year's academic growth. Learning takes place when there are no disruptions in the classroom. Disruptive behaviors will be addressed and handled swiftly based on the consequences within the Student Expectation Code. Please take a moment to review the Student Expectation Code with your child. You can find this document attached to this letter and also on our district website.

As a reminder, please continue to encourage your child to attend school on time each day. **School will start on August 19th.** Breakfast will be served daily at 8:35 a.m. and end promptly at 8:50 a.m. This means, everyone has to be on time and ready for the school day. School ends at 3:40 p.m. We will begin the dismissal process a few minutes prior to 3:40 p.m. each day. Please communicate with your child's teacher to make plans for dismissal clear (For example: My child will be a bus rider daily). If parents decide to change the dismissal routine, this must be communicated to the office staff or the teacher. We can't rely on the messages from our students because oftentimes they are unclear.

We will make every effort to communicate often with parents regarding student expectations, progress, and upcoming events. Please feel free to contact us with any questions at 314-524-3883. Thank you in advance for your support. Stay safe and let's focus on having a very productive school year.

Here are some important links to help you prepare for the first day of school.

[Enrollment and Registration](#)

[Student Expectation Code](#)

[Arrival/Dismissal Procedure and Bell Schedule 24-25](#)

UNLEASHING POTENTIAL AFTER SCHOOL CARE

<https://upstl.org/after-school/>

☰ Berkeley Elem 2024-2025 PBIS Matrix

Ms. Christina Jackson, Attendance Secretary

Ms. Stephanie Bess, Office Manager

Ms. Tangie Francwar, Principal

Mr. John Capuano, Assistant Principal

Mr. Timothy Felton, Dean of Students

(314) 524-3883 or Fax (314) 524-3885

**Berkeley Elementary School office hours are from 8:00 a.m. - 4:15 p.m. - Monday through Friday.

Sincerely,

Ms. Tangie Francwar

Ms. Tangie Francwar, Principal