



District/LEA: 096-089 FERGUSON-FLORISSANT R-II **Year:** 2020-2021

Funding Application: Plan - School Level - 4030 BERKELEY ELEMENTARY SCHOOL **Version:** Initial **Status:** Returned to LEA

All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

School Level Plan Home

Print

Cancel Print Mode

School, Parent And Family Engagement Policy [Hide](#)

4030 BERKELEY ELEMENTARY SCHOOL

SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

- Schoolwide
- Targeted

- This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

Berkeley Elementary has a parent advisory that meets quarterly and monthly during or after parent engagement activities. During these meetings, school data is shared and parent recommendations and questions are taken.

Communication In Place: Tyler SisK12, Classroom Dojo, Blackboard Messaging System,, School Facebook and Website, automated attendance calls, Marquee Sign, Peachjar electronic flyers and hard flyers go home with students.

Parent informational brochures and pamphlets are also sent home throughout the school year.

Personal phone calls are completed to invite parents for personal meetings or to discuss issues on the phone.

There are monthly parent engagement activities that include Muffins with Moms, Donuts with Dads, Grandparents Day, Math Night, STEM Night and Literacy Night.

Annually, after the first quarter, there are parent teacher conferences or all students and then throughout the year they are scheduled as needed.

Just recently, the school principal, Staci Wadlington and staff, held the annual Title 1/Open House meeting at Berkeley Elementary. Parents in attendance were provided copies of this year's parent compacts, parent involvement policy and relevant school data. A powerpoint sharing pertinent information about Title 1 guidelines was also shared with parents. The parents reviewed the current year's documents and offered suggestions.

In the beginning of every school year, the Title 1 Plan and relevant school data is presented to all stakeholders. The information shared is then posted on the school website for easy access and review by parents not in attendance.

- Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*
- The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

- At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*
- The agenda reflects that the purpose of the meeting is
 - To inform parents of their school's participation in the Title I.A program
 - To explain the requirements of Title I.A
 - To explain the right of parents to be involved.*Section 1116 (c)(1)*
- The school offers a flexible number of meetings. *Section 1116 (c)(2)*
- Using Title I.A funds, to promote parental involvement the school provides (check all that apply)
 - Transportation

- Child care
- Home visits
- Funds will not be utilized for these purposes

Section 1116 (c)(2)

The school involves parents in an organized, ongoing, and timely way:

- In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

On May 14, 2019, during a parent planning meeting, parents were provided with a copy of the current year's schoolwide program plan and this school year's data from three areas: attendance, academic achievement and discipline. After a brief overview of this lengthy document there was a need to review in sections providing specific data for the focus areas: discipline, academic achievement and attendance.

BK Parent Meeting Agenda and Minutes 5.14.19

Other Parent Engagement Activities that allow for sharing of pertinent school data, updating on school goals and soliciting suggestions are:

Meet the Teacher Night

Open House

Curriculum Nights - Literacy, Math and STEM

Parent Engagement Activities - Muffins with Moms, Donuts with Dads,

Grandparents Day

District and School Parent Advisory

- In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

During the Title 1 Planning meeting on May 14, 2019, parents reviewed the 2019-2020 parent involvement policy. There was agreement to continue the current activities, without additions, although we recognize that there are other parent engagement activities added during the year based on new ideas from parents, staff and students.

Parent Planning Meeting Agenda and Minutes Berkeley 5.14.19

Title 1 Presentation PPT Berkeley - August 27, 2019

Open House PPT Berkeley - 9.27.19

The school provides parents of participating children:

- Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

At each and every parent event or parent scheduled conferences, academic information is shared regarding the school goals and academic opportunities for students.

Regularly, the school website is updated to share school events. The Blackboard Messaging system is used to blast text messages, emails or voicemails inviting parents to school events.

Monthly Parent Engagement activities agendas always include - school data: attendance, academic achievement, discipline

Classroom parent letters are sent out on Dojo and a hard copies with students.

The following meetings all include updates on school goals, information about student progress/assessments, opportunity for parent engagement.

Title 1 Parent Planning Night - May 14, 2019

Title 1 Overview/Open House - August 27, 2019

Parent University - October 15-16, 2019 during Parent Teacher Conference

Monthly Parent Engagement/Advisory Activities

District Parent Advisory Committee

- A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.

Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

Curriculum - During Open House and Curriculum Nights (Literacy, Math and STEM), the Missouri Learning Standards and district curriculum is shared to inform parents of the skills to be mastered at their child's grade level. Open House and Curriculum Night share these documents with all visiting parents. The resources adopted by the district to teach the curriculum is also shared with parents during the Open House and curriculum nights. The resources are Being a Reader, Making Meaning (literacy) and Being a Reader. The daily instructional schedule is also adopted at each grade level and reviewed with parents during Open House. Additionally, the standards and district curriculum are linked to the website. Parents are shown how to access this information on the Department of Elementary and Secondary Education website.

District Assessments - Parents are also given information and their student results from the following assessments: Galileo, TCB, Dyslexia Screeners, SIPPS and Grade Level/MAP.

Parents are given a brief overview on how to read the assessment information and select a few skills to practice or re-teach at home with their child. Both progress and quarterly reports are sent home four times each year for Reading and Math for all students.

Any students falling below one year's progress receive an academic improvement plan which require a parent meeting and a more intense academic plan which includes action steps for both parents and teachers.

MAP Achievement Levels - Parents are provided a letter from DESE and a copy of their child's MAP achievement scores at the first quarter Parent-Teacher Conferences. The achievement levels are explained and they are assisted with the interpretation of the scores.

Other Ways for Parents to Access Curriculum and Assessment Scores

Parent Portal - Tyler SisK-12
School Website

Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

According to the school compact, parents are expected to:

Listen to their child read books each evening.
Practice math facts and monitor the quality and quantity of television and use of technology.
Attend parent/teacher conferences, special school activities, and see that their child attends school daily and on time.
Talk with their child's classroom teacher if there are any questions or concerns.

Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

Provide rigorous and challenging instruction for your child.
Maintain an open line of communication.
Provide you with frequent reports on your child's progress through a variety of formats such as our website, phone calls, mid quarter progress reports, and scheduled meetings.
Hold Parent/Teacher conferences to discuss your child's progress/grades and discuss this home-school compact as it relates to your child's academic achievement.
Provide you with opportunities to volunteer and participate in your child's class.
Meet federal and state requirements.

Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

- Conducting parent-teacher conferences at least annually, during which the compact shall be discussed
 - Issuing frequent reports to parents on their children's progress
 - Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities
 - Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand
- Section 1116 (d)(2)(A) (B),(C),(D)*

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- Provides assistance to parents, as appropriate, in understanding
 - o the Missouri Learning Standards,
 - o the Missouri Assessment Program,
 - o local assessments,
 - o how to monitor a child's progress, and

o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance.

Curriculum Nights - Engage parents in activities that increase their knowledge and understanding of the state standards.
 Parent Teacher Conferences - Share student progress with daily classwork, homework and assessments.
 Academic Improvement Meetings for students failing to make one year's growth - parent action steps included and welcomed with this plan. Interventions noted for individual students.
 Provide a link on the school website to Missouri Learning Standards and district curriculum
 Provide CARE Team meetings in partnership with parents to discuss interventions for students qualifying for Tier 2 and 3 or not making adequate progress.

- Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

Attendance Matters - Brochures and Information
 Missouri Learning Standards - ELA, Math and Science- Copies for parents at grade level, share with parents how to use and how standards are aligned to district curriculum and adopted resources.
 District Galileo and State Assessment Data - Training on how to read the assessment information and target skills for review and practice at home.
 Books in the Home - Provide training for parents on how to check for comprehension after logging reading minutes with child.

- Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

Plans to educate school personnel regarding working with parents includes, but is not limited to:

A powerpoint is provided to teachers for Open House so that every parent has an equal opportunity to learn about the curriculum, instructional schedule, student resources, communication paths, homework policy, reading level chart (lexiles or Fountas and Pinnel), school resources such as library and access to books for home, family calendar, DOJO sign up, Tyler Sisk-12, volunteer opportunities, attendance policy/goals, etc.

Tips for successful parent meeting articles and creating an agenda or steps for preparing for parent-teacher conferences.

Principal, Dean of Students or Guidance Counselor leads meetings with parents to assist the teacher when conflict or concerns arise.

Leadership Team or Parent Engagement Committee creates agendas for curriculum or parent engagement activities so that staff is prepared to deliver and/or facilitate trainings for parents.

Report Card comments are reviewed, revised and approved by the principal to ensure parents receive accurate and helpful information to support their children.

Parent survey data is analyzed and shared with all staff to identify action steps to increase parent engagement and improve school-community relationships.

Home visits are conducted by both leadership and teacher groups to increase staff knowledge of student demographics and to promote healthier and stronger relationships between staff and community.

TIPs - Trauma Information Programming is provided to support teachers in dealing with students or parents experiencing consistent or extreme trauma.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

Berkeley coordinates with the Unleashing Potential organization to provide student programming and parent supports.

Parents are invited to share ideas and suggestions for parent engagement activities, as well as, times these events are held. We truly focus on working with all parents and any differences in work schedules. The programs that we plan to deliver next year are Muffins with Moms, Donuts with Dads, Grandparents Day, Reading Night, Math Night, STEM Night/Science Fair, Spelling Bee, Awards Days (four times each year), Winter and Spring Concerts, Parent Advisory meetings, Newsletters, School Website, School Facebook Page, Surveys, Title 1 Planning Meeting, Classroom Letters, DOJO applications, Attendance Meetings, Academic Progress Meetings, Teacher Assistance Team Meetings, Parent Teacher Conferences,, School Postcards, Blackboard System Blasts -Email, Texts,

Berkeley 's grade level and leadership teams create agendas for all parent activities. These agendas always include parent training relevant to student growth in academics, attendance or behaviors.

Parents Make the Difference Newsletters provide monthly academic, culture, and attendance support

Monthly Parent Engagement Activity - 9/18 - Title 1/Open House, 10/18 - Literacy Night, etc.

Unleashing Potential, before/after school program, also provides parent activities.

Quarterly Awards Programs and Promotion Ceremonies

Spelling Bee - School and District

Parent Involvement Mini-Grant - Pancake Night

Superintendent's Parent Advisory group is open to all and meets monthly for input.

Title 1 Parent Planning Meeting - May 2019

Back to School Fair - District - August 2019

Meet the Teacher Night - August 2019

Title 1/Open House - August 2019

- Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e) (5)*
- Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*

- Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- Provides opportunities for the informed participation of parents and family members, including:
 - Parent and family members who have limited English proficiency.
 - Parent and family members with disabilities.
 - Parent and family members of migratory children.
- Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*



Comprehensive Needs Assessment [Show](#)

Schoolwide Program [Show](#)

[School Level Plan Home](#) [Print](#) [Cancel Print Mode](#)

District/LEA Comments

DESE Comments

Email: christina.scott@dese.mo.gov

Current User: slprice40

Improving Lives through Education

Ver.